



To access **CCV Connections**, CCV's web based job board, goto  
**[www.ccv.edu/career\\_development](http://www.ccv.edu/career_development)**

## Career Development

Career development is a three-part process consisting of:

- [Self-Assessment](#) to help you define your skills, strengths, values and interests;
- [Career Exploration](#) to help you match assessment results with career paths that fit;
- [Decision-Making Information](#) to help you with resume writing, interview skills and the job search.

### Announcing [CCV Connections](#)

A new job search website shared by the VSC is now available! CCV Connections is a web based database of jobs, internships, and volunteer opportunities. CCV Connections, and the information contained in the database, is maintained by the office of Student Support Services and powered by eCampusRecruiter.com.

#### STUDENTS

- Find a campus job (workstudy or non workstudy)
- Search for jobs/internships in Vermont and beyond
- Post your resume online and have it reviewed by Student Support Services

#### EMPLOYERS

- Post jobs, internships, and volunteer opportunities
- Postings are FREE!
- Post an unlimited number of positions
- Market positions to students and alumni with an interest in your field

**Scroll down on Career Development page.  
Click here to get started**

**Employers**

- Post jobs, internships and volunteer opportunities
- Postings are FREE!
- Post an unlimited number of positions
- Market positions to students and alumni

**Employer members login here:**

Username

Login

Password

**New Employers Register [HERE](#)**

**Questions?**

Contact the Student Support Services Office at 241-1179 or  
[mel.donovan@ccv.edu](mailto:mel.donovan@ccv.edu)

Please note that CCV Connections shares job postings with all 5 state colleges:  
CCV, Castleton, Johnson, Lyndon and Vermont Technical College.

**New employers click here to register**



Welcome to VSC Connections

This site serves students and employers associated with all Vermont State colleges:

[Castleton State College](#)

[Community College of Vermont](#)

[Johnson State College](#)

[Lyndon State College](#)

[Vermont Technical College](#)

**All Current Members Login Here**

If you have forgotten your password please email  
[careers@isc.vsc.edu](mailto:careers@isc.vsc.edu).

Username

Password

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**Are you new to this system?**

Please click on the appropriate icon below to register.



**Employers**

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**Make certain you are not already registered with us.**

Complete the following form to register your company with VSC Connections.

**Check if your organization is already registered**

Search :

## Enter your information.

**That organization is currently not listed under that name. Please register your organization.** [Search organization list again](#)

**If your organization is not listed above, begin your employer registration here.**

Email / Username :

Password :

Confirm Password :

## More information please . . .

### New Employer Registration

Add your primary contact for this account.

**\* Required Fields**

Company Information	
<b>* Company Name :</b>	<input type="text" value="ccvemployer"/>
Company Description :	<input type="text"/>
<b>* Address 1 :</b>	<input type="text" value="ccv"/>
Address 2 :	<input type="text"/>
<b>* City :</b>	<input type="text" value="everywhere"/>
<b>* State :</b>	<input type="text" value="Vermont"/>
<b>* Zip :</b>	<input type="text" value="05676"/>
<b>* Country :</b>	<input type="text" value="United States"/>
Web Address (URL) :	<input type="text" value="www.ccv.edu"/>
Upload Logo (GIF or JPEG files only)	<input type="text"/> <input type="button" value="Browse..."/>

Check Spelling

Continue

And more . . .

## Check boxes to indicate contact information you want students to see.

### New Employer Registration

Complete this form to register your contact with VSC Connections. You will be able to post employment, internship and volunteer opportunities for the Vermont State College students and alumni.

Enter your name and contact information, and click 'Continue.'

#### Employer Contact

A checked box indicates that the contact field will be shown to students on the employer profile.

<input checked="" type="checkbox"/> * <b>First name</b> :	<input type="text" value="howdy"/>
<input checked="" type="checkbox"/> * <b>Last name</b> :	<input type="text" value="dowdy"/>
<input checked="" type="checkbox"/> * <b>Position Title</b> :	<input type="text" value="big puppet"/>
<input checked="" type="checkbox"/> * <b>Phone 1</b> :	<input type="text" value="802.123.4567"/>
<input checked="" type="checkbox"/> Fax :	<input type="text"/>
<input checked="" type="checkbox"/> Email :	<input type="text" value="hwdydo@clarabell.com"/>
	<input type="checkbox"/> This email supports HTML format
<input checked="" type="checkbox"/> * <b>Address 1</b> :	<input type="text" value="ccv"/>
<input checked="" type="checkbox"/> Address 2 :	<input type="text"/>
<input checked="" type="checkbox"/> * <b>City</b> :	<input type="text" value="everywhere"/>
<input checked="" type="checkbox"/> * <b>State</b> :	<input type="text" value="Vermont"/>
<input checked="" type="checkbox"/> * <b>Zip</b> :	<input type="text" value="05676"/>
<input checked="" type="checkbox"/> Alumnus Year :	<input type="text"/>
<input checked="" type="checkbox"/> Alumnus :	<input type="radio"/> Yes <input type="radio"/> No

Continue

# Enter your job posting 😊

(For future postings you will start here.)

**Employer Center**

**Post a Job/Internship**

**Edit Employer Info**

VSC Connections is provided by the Career Service Centers of the Vermont State Colleges. If you need assistance please contact us at your local Career Center. Please use the links at the top left of the page to post your positions and review your previous postings.

[View/Add New Contact](#)

Job Title	Locations	Student Applied	Views	Days Left	Expiration Date
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## Here is the information students will need:

Employer Center

Post a Job/Internship

Edit Employer Info

### Job Posting

Enter the new job information for **ccvemployer**

#### \* 1. Choose practice area and location

**\* Job Type**

(To select multiple answers, hold "CTRL" (Apple Key on Mac) while selecting your answers)

Accounting/Bookkeeping  
Administration / Management  
Adventure-Based Programs  
Applied Mathematics

**\* Job Location**

(To select multiple answers, hold "CTRL" (Apple Key on Mac) while selecting your answers)

All locations  
All Vermont Counties  
On-campus  
Vermont-Lamoille County

#### \* 2. Job Level (check all that apply)

Full-time Jobs

Part-time Jobs

Internship

Seasonal

Volunteer

## Information continued . . .

### 3. Enter job title and description

\* Job Title

If you find that this editor is not working properly, please click the link to replace it with a normal text field.

[Remove Rich Text Editor](#)



\* Job Description

### 4. Salary Information

- stipend    per year    per month    per week    per day    per hour    Other

## Continued again . . .

**5. How would you like candidates to contact you? (Check all that apply) Checked boxes will gather information from section 7.**

- Email
- Mail
- In Person
- Phone
- Fax
- Web Site
- Apply Online ( Resume responses will be sent to your e-mail confidentially. Your e-mail address will not be viewable by candidates.)

### **Job Applications**

- All applications are emailed as soon as they are submitted.
- All applications are emailed as soon as the position expires.
- Apply Online - Website ( Students will be redirected to your website to apply for this job.)

## **6. Other Information**

Start date for candidate           

Job Duration   

Number of Positions Open   

\* How many days would you like to have this position posted?  
 30 days     60 days      days  
 Close the position on

## Almost done!

### 7. Contact Information - (For office use and applicable information from section 5 will be shown in the job posting.)

* Recruiter	<input type="text" value="Please select recruiter..."/> <a href="#">add recruiter</a>
* First name	<input type="text"/>
* Last name	<input type="text"/>
<input type="checkbox"/>	Check here if you do NOT want your name to appear on the job posting
* Employer	<input type="text" value="ccvemployer"/>
<input type="checkbox"/>	Check here if you do NOT want your employer to appear on the job posting
Email :	<input type="text"/>
Confirm Email	<input type="text"/>
URL	<input type="text" value="www.ccv.edu"/>
* Current Address	<input type="text"/>
Address2	<input type="text"/>
* City	<input type="text"/>
* State	<input type="text" value="Select State"/>
* Zip/Postal Code	<input type="text"/>
Country	<input type="text" value="United States"/>
* Phone	<input type="text"/>
Fax	<input type="text"/>

**Click here for last step.**

***Thank you for your first job posting.***

### Notice

- Vermont State Colleges reserves the right to edit job postings without notice to meet guidelines or to remove inappropriate questions and/or language.

**PREVIEW THEN POST JOB**

**CLEAR ALL FIELDS**