

REGISTRATION/APPLICATION PROCESS FOR CCV STUDY AWAY

To qualify for CCV study away a student must:

- Be in good academic standing (*please note, Instructors' comments will be taken into consideration as part of the approval process.*)
- Demonstrate the ability to pay: financial aid; payment plan; cash
- **Submit a completed application packet**

The Study Away application packet includes each of the following:

1. CCV Study Away Conditions of Participation
2. Publicity release form
3. Authorization for emergency medical care, emergency contact information form
4. Statement of Purpose including an indication of how the student will pay for course and an essay answering these questions:
 - Why are you choosing to study away? Why is this choice right for you at this time?
 - How will this experience contribute to your educational goals?
 - Have you ever studied or traveled away? If yes, please describe.
 - Please tell us anything else about yourself and your interests and goals that is relevant to your decision to study away.

Timing for Registration Process:

- **Applications due to Linda Schlott.** *See below
Study Away Committee will review applications in the order received. Priority will be given to returning CCV degree students.
- Notification of approval for study away will be given as soon as possible after receipt of application. ***Once you have been approved, please contact the office of Student Services at (802) 828-3024, and we will register you in the course.***
- **Approval for study away does not guarantee a place in the course.** Enrollment for approved students happens on a first come, first served basis, as with any other course.
- Students will be **required to complete the Study Away Health Information form one month after being approved and enrolled in the course.**

CCV Study Away application packets are available from an advisor, on the web at www.ccv.edu/study_abroad and through the student portal.

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